

St James' Church, Westbrook

Minutes of the AMP and APCM, Sunday 28th April 2024, following the 10:30am All Age Communion service

- 1 Opening prayer – The Vicar led a prayer

Annual Meeting of Parishioners

- 2 Apologies for absence – Mike Cox, Rev Jeremy Tear, Barbara Bullen, Barry Shepherd, Dorothy Shepherd, John Morton, Rev Rebecca Lloyd, Dan Lloyd
- 3 Minutes of the AMP 2023 – duly agreed
- 4 Matters Arising – none
- 5 Setting aside 6 year term rule for Churchwardens. Proposed by Barbara Brookes
Seconded by Barbara Richards and duly agreed.
- 6 Appointment of Church Wardens – Julie Behan and Mike Cox were elected unopposed.

Annual Meeting of the PCC

- 7 Minutes of the APCM 2023 – Proposed Julie Behan –Seconded Barbara Brookes –duly agreed
- 8 Report on Electoral Roll – Barbara Bullen reported there are 92 people on the Electoral Roll 57 who live in the parish and 35 who live outside the parish. There are 5 new additions, and one person has been removed as they are now a Priest. Barbara was thanked for her report. Next year will be a full renewal of the register. Proposed Annie O'Neill Seconded Barbara Richards– unanimously accepted.
- 9 Approval of Accounts – The report was delivered in the service. Proposed Peter Shepherd Seconded Paul Smalley and it was unanimously agreed the accounts were accepted. with thanks to Rosie Cox
- 10 Parish Report and Matters Arising from Parish Report – Martin delivered the report in the service. Proposed Rosie Cox –Seconded Julie Behan. The report was unanimously approved.
- 11 Deanery Synod Representatives – Elizabeth Hughes was elected for a 3 year term, Barbara Richards and Ian Richards were elected in 2023 for a 3 year term. Deanery Synod representatives are ex-officio PCC members. Paul Smalley and the clergy are ex-officio Deanery Synod members.
- 12 Election of PCC members – The following were proposed and seconded: Annie O'Neill, Peter Shepherd, Rosie Cox, Ruth Smalley. All were duly elected. This year we move to three year rolling model of PCC elected members. This will be confirmed at the next PCC meeting.
- 13 Appointment of Electoral Roll Officer – Barbara Bullen was proposed Annie O'Neill seconded Julie Behan and duly appointed
- 14 Appointment of Independent Examiner – We have moved this year to use the Liverpool John Moores Accountancy Clinic as other churches in the Diocese has done. This was proposed by Rosie Cox and seconded by Paul Smalley - and was duly appointed. .

- 15 West Warrington Team items – Martin Thorpe noted that when Fit for Mission comes to fruition the team will no longer exist and we will join the larger team of Warrington in Fit for Mission, with one Team Rector. The church will still have a leadership team which will manage local church issues. The PCC will be at Warrington level to cover legal duties of a PCC. The vicars will still have responsibility for specific churches.
- 16 Any Other Business –
The meeting was asked to appoint Paul Smalley as Trustee of the Church of England Educational Trust. Proposed by Julie Behan and Seconded by Annie O'Neill and duly appointed.
Ruth Smalley noted that it was Martin's last APCM and thanked him for his service and dedication to the church over the years, and wished him well for the future.
Martin thanked people for their support and work over the years.
- 17 Closing Prayer – Paul Smalley closed the meeting in prayer.